

ROTH ESTATES HOA BOARD MEETING MINUTES

JANUARY 20, 2020

7:00 PM



COLUMBIA COMMUNITY BIBLE CHURCH

420 NE MARINE DRIVE

PORTLAND, OR 97211

BOARD MEMBERS PRESENT	GREG ANDREWS, ERIK MOLANDER, KIM JUNKIN
BOARD MEMBERS ABSENT	PAUL INMAN
HOMEOWNERS PRESENT	PEG MOLANDER
MEETING CALLED BY	GREG ANDREWS
MINTUES TAKEN BY	GREG ANDREWS

Meeting Opened

Greg called the board meeting to order at 7:00pm

Homeowner Forum

- None

Officers Reports

- Greg Andrews, President – Greg
- Paul Inman – Vice President
- Erik Molander, Treasurer – Erik reported that the HOA is in good standing financially.
- Kim Junkin, Secretary – Nothing to report.
- Member at Large – Position vacant.

Committee Reports

- Architecture – Architecture Requests – None pending.
- Landscape – None.

Approval of Board Meeting Minutes

Greg proposed that we approve the board meeting minutes from the Annual Homeowner Forum on November 18, 2019. Meeting minutes were approved unanimously.

Building of Seawall

Erik noted that there is an upcoming meeting for neighbors to discuss building of seawall. The meeting will be held on January 23, 2020 at 6:00pm at the Portland Expo Center. There was a flyer received in the mail regarding the meeting, which Kim will scan and email to all Roth Estates Homeowners.

Tree Cutting in Green Space

Integrity Tree will be removing dead/dying trees, starting tomorrow, January 21, 2020, in the Roth Estates Green Space. They will be leaving part of the stumps for woodland creates, and branches will be distributed in the slough area. Total price is just under \$2,000, which is not in our budget, but there was a surplus from last year which will cover the tree maintenance.

Bids for Landscaping in Green Space

We will be getting additional bids from a couple other landscaping companies (in addition to the company we currently use) to see if we can save money on Green Space maintenance.

Uncollected Dues

Erik noted that there is one homeowner that has not paid the 2019 dues, and there are seven homeowners that have not paid the 2020. Cost for registering a lien against homeowners that have dues and fees outstanding is \$100 per filing.

Rental Property Maintenance

Greg noted that we received a complaint regarding outdoor clutter and general poor condition of a rental property in Roth Estates. Greg emailed the property management company, and maintenance seems to be in process on the property. In addition, there is a homeowner who has installed a fence on their property that was not approved by the Board, and an Architectural Request was not submitted. Kim will draft a letter to the homeowner and notify them that they need to file an ARC request.

Investing Roth Estates Reserve and Limit on Credit Card Transactions

Erik will look into investments and putting a limit on the Roth Estates Debit Card.

Old Business

None noted.

General Meeting Adjourned at 8:00pm, and the board will move into executive session after this meeting.