Roth Estates HOA Board Meeting

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| **Minutes** | **March 16, 2015** | **7:00 p.m.** | **420 ne MARINE DRIVE**  **PORTLAND, OR 97211** |

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| board members present | **GORGY GONZALES, JILL MONTCHALIN, JAN STRAND** |
| board members ABSENT |  |
| hOMEOWNERS PRESENT | **FRANCHESCA ARRIAZA, MICHAEL GRAY, JONATHAN HECHT, DEANNA PONDER** |
| Meeting called by | **JILL MONTCHALIN** |
| MINTUES TAKEN BY | **GORGY GONZALES** |

## Homeowner’s Forum

Homeowner concerned about pit bull in the neighborhood. Jan advised that animal control has visited the homeowner and over the last two weeks the dog has not been seen.

A suggestion was made to notify Roth homeowners what the HOA is all about. Gorgy to work with Franchesca to draft an article in the next newsletter around Planned Communities.

Homeowner concerned about the trash and recycle receptacles noting that it seems continue to be an ongoing issue that’s not getting any better.

Franchesca offered to talk to Lowe’s or Home Depot to see if they can offer any tutorials or classes to homeowners on housing projects/maintenance.

## Meeting Opened

Called to order at 7:20 p.m.

## Approval of Minutes

The minutes were read from the January 19, 2015, meeting and approved.

\*\*MOTION MADE TO INDUCT THE FOLLOWING OPEN 2015 BOARD POSITION\*\*

Member-At-Large – Franchesca

\*\*APPROVED BY BOARD\*\*

## Officers Reports

1. President – OPEN POSITION.
2. Committee positions need to be filled.
3. Vice President – No report this month.
4. Treasurer
5. Report – Beginning balance of $14,071.45. Expenses: $325.00 landscape, $785.00 general liability insurance, $2655.00 officer’s liability insurance. Ending balance of $10,206.45.
6. Remaining outstanding dues – Include information in the letter notifying homeowners of what the lien process is.
7. Jan is considering the open Board president position with assistance from Jonathan as the interim Treasurer until the position is filled. Jan to think about it and get back to the board.
8. Secretary
9. Noted (2) homes currently for sale, one with offer.
10. Noted several homes with landscape issues.
11. Member-At-Large – OPEN POSITION. No report this month.

Committee Reports/Violations

1. Landscaping – OPEN POSITION.
2. Board suggestion made to send a courtesy letter to homeowners to address landscape/maintenance issues.
3. Architectural – OPEN POSITION.
4. Lot 89 - Chain link fence issue. Research this to find out if this homeowner has received any notification of this. Send letter to homeowner.
5. Lot 24 – Homeowner submitted architectural change request form to paint front door and remove 2 small trees in front yard (replace dwarf palm tree not to exceed 10 feet). Motion to approve by Jan, Jill seconded, approved unanimously by Board.
6. Lot 75 – Homeowner installed patio gate without submitting architectural change request form. Send a letter to the homeowner to request form be completed with necessary documentation, and that work be stopped until board can review request.
7. Lot 57 - Architectural request for deck expansion. 8 X 15 X 2. Board to review at a later time.

Old Business

1. Complaint – Concerning blue tarp on boat addressed with homeowner. Tarp covering boat due to theft. Owner advised that solution is in place to enclose the open carports and will be installing 16 security cameras. Jill to provide a contact number to the officer that homeowners can call. Kimberlee Adams is the officer.
2. Newsletter – Suggested articles; Trash/recycle bins, sharing information on good referrals for contractors or painters.
3. Website – Proposal made by Hamid Shabatta Bennett to create Roth Estates HOA website and provide training for maintenance at a cost of $400.00. Motion made by Jill, seconded by Jan, approved unanimously by Board.
4. Park Benches - Jan suggested looking at the proposals/pictures of park benches that had been discussed by previous Board. Will discuss at the next meeting. Gorgy to look at the past proposals that were submitted. The vision of Portland is to have parks within distance to families. Franchesca to research opportunities.

New Business

1. Communication to homeowners that have rentals.

Homeowners Forum

No discussion.

Meeting Adjourned

8:36 p.m.

Next Meeting

May 18, 2015, 7:00 p.m., 420 NE Marine Drive, Portland, OR 97211